

Pulborough & District

COMMUNITY CARE
ASSOCIATION

Registered Charity No. 292359

www.pdcca.org.uk

ANNUAL REPORT January to December 2021

Volunteering in the local Community since 1966

Honorary President: Jean Seagram MBE

We are a registered charity and have been providing services and activities, mostly for older people, in Pulborough and the surrounding villages, since 1966.



Chairman: John Dixon: 01798 872667

Secretary: Hannah-Louise O'Callaghan: 01798 865189

pdccasec@gmail.com

Chairman's Annual Report for 2021

This has been another very difficult year for our villages, like the rest of the country. It has been hard for our residents, many of whom have been shielding and increasingly isolated. The stop-start of lockdowns has been very frustrating. However, with the gradual relaxation of restrictions we have been able to reopen some services. Our Committee and volunteers have been incredibly inventive and determined, doing their best to keep up contact and support.

I want to pay tribute to the sterling efforts of Christine Lindsay and her group of volunteer drivers who have kept our community transport going throughout. This took a great deal of work on keeping safe and a degree of courage too on the part of those who used their own cars. It was even more remarkable, as most other local such services closed for the duration. Visits to hospitals and Pulborough Medical Group were added to by vaccination runs, thereby saving the doctors home visits.

The Lunch Club and Wednesday Club joined forces, and reopened in September, which was hugely welcomed. Congratulations to Louise Kaiser, with continued support from Ann Kaiser for the lunches. Thanks also to Rosemary Russell, Liz Sollom and Gerald Batt for the morning Club continuing.

Sadly, we have lost other clubs and services such as Tai Chi and Toenail Cutting, as the people running them had to move on. However, over the past month or so we have been working on an exciting new development. Along with Freddie Jones, the Social Prescriber in the Pulborough Medical Group, we have been planning to open a new Befriending/Visiting Service, which is much needed given the very high levels of isolation and loneliness which are recorded in Pulborough. We hope to get this going in the early summer.

We are also very pleased that the Wednesday Club is to be joined by a Thursday club to be run by our friends in the Baptist Church, and so offering residents an additional opportunity to get out.

We are finally able to have face to face Committee meetings again, which is most encouraging.

Financially we have managed to keep going through reserves and continued support from the Councils. We are also grateful to Pulborough Medical Group who have restored our grant in part. This had been negotiated based on our supporting so many of their patients (we cover the same area as the practice does), including preventing the need for some home visits and taking older people in to be vaccinated.

In this so difficult year I want to give heartfelt thanks to all the Committee, the Trustees and our Honorary President Jean Seagrim. Thanks indeed to Alan Sugarman as our Treasurer and to Hannah-Louise O'Callaghan as our Secretary. This year at the AGM we have several people stepping down after many years of service on the Committee, though they are all saying they will continue to help out. So, we are losing Ann Kaiser, Rosemary Russell, Liz Sollom, Sheila Moore, and Gerald Batt.

Thanks so much to all.

John Dixon

Chairman

Trustees Report for 2021

The Association is governed by its Constitution which was adopted on 22 nd July 1985 and amended on 7th October 1991, 31st March 2003, 13th March 2013 and latterly on 23rd March 2015.

Our objects are:

- a) To promote the benefit of the elderly inhabitants of the area of benefit in any manner which is now or hereafter may be deemed to be charitable in law, and
- b) To relieve persons resident in the area of benefit who are in conditions of need, hardship or distress and to coordinate similar work undertaken in the said area by other voluntary organisations.

Trustees are appointed by the Committee and hold office for life or until discharged at their own request or by the Committee by resolution. Our honorary President, Jean Seagram, who was also our co-founder, was appointed in March 2017.

Our activities during the year are reported on by their organisers elsewhere in this report.

Much of our funding is from local authorities, but we have funding from generous local organisations and from individuals who support what we do. We maintain a prudent level of reserves, given the current difficult economic climate and the uncertainty of a revenue stream.

John Dixon

March 2022

Wednesday Lunch Club

Venue: Pulborough Village Hall

Contact: Louise Kaiser 01798 831829

As we were still in a national lockdown for the first part of 2021 we continued with our correspondence with our members. The Wednesday club leaders made regular phone calls to all our members, weekly to those living alone and the lunch club leaders posted a parish magazine, newsletters, and quizzes monthly. All our members really appreciated the continued contact and support.

We used a bequest from Joyce Smith, a long-standing member, to give a Fairtrade Easter Egg or Chocolate Chicken to all Lunch and Wednesday Club members.

The Wednesday Club leaders had decided to step down at the end of 2021 after running the club for 12 years. Therefore, it was decided to combine the two clubs, offering a slightly different format and a 3-week trial was carried out in July 2021. The new format consisted of a social time from 11.30-12.30, followed by lunch. The social time included activities such as board games, musical entertainment, and gentle exercises. This new style club has been well received by most of our members.

From September 2021 we reopened the club and have had good attendance each week. We have also welcomed four new members. Sadly, we lost some members throughout the year, some have moved into nursing homes, and some have lost the confidence to socialise.

In December we had our Christmas lunch and thanks to donations were able to give all our members, volunteers, and guests a complimentary lunch. Thanks to a generous bequest from one of our long-time members, Iris Gravett, we were able to give all our members and volunteers a Christmas gift of a planted hyacinth and fairtrade chocolates. We also said a big 'thank-you' to the Wednesday Club leaders for their years of service.

Pulborough Sight Problems Group now Storrington Macular Group

Venue: The Old School, School Lane, Storrington RH20 4LL
Contact: Philippa Wrightson: 01903 743182

Pulborough Sight Problems Group, this has now amalgamated with the Storrington Macular Group run by Philippa Wrightson. Two of our original group who were seriously visually impaired had books delivered from Pulborough Library.

Toe Nail Cutting

Venue: At Home
Contacts: James Barber: 07928 480199

Sadly, James Barber decided to close the Village Hall Clinic. It was previously run by Jean Seagrim since 1996, first with the NHS and then with generous private chiropodists. James now visits clients in their own homes for £30 or at a venue in Lower Street for £40. Contact James for an appointment.

First Tuesday Club

Contact: Ingrid Giovino (Horsham Wellbeing): 01403 21511

This has now closed. Luckily the Falls Prevention Group run by Janice Anstey has been replaced by the Strong and Steady 24 week course for £12. Details above.

The Knitting Group excellently run by Gina Spain has been superseded by the fortnightly URC Craft Club. The last 24 jerseys went to Kenya at Christmas and photos of some of the children were given to the knitters.

Pulborough Community Transport

Contact: Email christinelindsay1@talktalk.net
Phone: Christine Lindsay: 07591258409 between 09:00 & 17:00 weekdays

During the year, 405 journeys were made to take 95 passengers to various medical appointments. Of the 95 passengers, 20 of them specifically needed the Blue Angel and made 50 journeys between them.

60 of the 95 passengers live in Pulborough, 15 in West Chiltington, 4 in Bury, 3 in Nutbourne, 3 in Bignor, 2 in Coldwaltham, 2 in Storrington, 2 in Fittleworth and one in each of Cootham and Watersfield.

Destinations included: St. Richard's Hospital, Worthing Hospital, Bognor Regis War Memorial Hospital, Southlands Hospital (Shoreham) Royal Sussex at Brighton, Q&A at Portsmouth, Princess Royal in Haywards Heath, Royal Surrey in Guildford and The Nuffield Hospital in Chichester.

More locally, many journeys were made to: The Pulborough Medical Group, Ken Hall's (dentist), The Dental Centre in Lower Street, Donovan's (dentist) in Petworth, Andrew Jenkins (podiatrist) in Storrington and to a physiotherapy centre in Storrington.

At the moment, we are meeting most requests for transport, providing the necessary 48 hours notice period is adhered to. However, the number of available drivers is falling and it is going to be difficult to meet as many requests in the future without more drivers coming forward to volunteer. We are launching an active "recruitment campaign" and hopefully a few more drivers will come forward so that we can continue to meet demand from passengers.

Pulborough Community Minibus Association

Contact: Phone: 01798 872388
Email: geraldbatt@tiscali.co.uk

Giving a door-to-door service in Pulborough. The bus runs on Tuesday morning to the Pulborough supermarkets. Takes people to the Wednesday Lunch Club.

There are also 2 trips a month on Fridays, one to Chichester and one to Horsham.

Annual Accounts 2021 – prepared by Alan Sugarman, Treasurer

	2021	2020
Incoming resources	£	£
Grants		
Pulborough P.C.	350.00	1500
West Chiltington P C	750.00	750
West Sussex C.C.	2000.00	2000
Donations/legacies	7880.34	5115
Horsham Lottery	286.00	264
Tai Chi class fees	0.00	2695
Subscriptions	82.47	678
Lunch sales	1664.60	1312
Other sales	0.00	100
Fares	1574.00	1208
Interest	6.19	89
Total incoming resources	14593.60	15712

Accounts for the year ended 31 December 2020 continued

	2021	2020
Resources expended	£	£
Tai Chi instructors' fees	0.00	2660
Printing, postage and stationary	568.82	205
Insurances	580.80	449
Rent	1218.40	2094
Telephone	147.00	145
Salary costs	10647.96	12492
Other transport expenses	1681.23	1476
Catering supplies	232.45	359
Outings/covid Christmas special	500.92	1286
Sundry expenses	2529.71	88
Vehicle running costs	1795.41	1656
Total resources expended	19902.70	22909

Net incoming resources	-5309.10	-7197
Total funds brought forward	<u>61575.65</u>	<u>73589</u>
Total funds carried forward	56266.55	66392

Accounts for the year ended 31 December 2021

(continued)

	2021	2020
	£	£
<u>Fixed Assets</u>		
Tangible assets		
Cost	12500.00	12500
less Depreciation	-12500.00	<u>12500</u>
	<u>0</u>	<u>0</u>
<u>Current assets</u>		
Debtors	827.00	1018
Cash at bank and in hand	<u>56159.88</u>	<u>61279</u>
Total current assets	56986.88	62296
Creditors	<u>720.33</u>	<u>721</u>
Funds of the Charity	<u>56266.55</u>	<u>61576</u>

Independent Examiner's Report to the Trustees of Pulborough & District Community Care Association on the accounts for the year ended 31st December 2021.

Respective responsibilities of trustees and examiner.

The Charity's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for the year and that an independent examination is needed.

It is my responsibility to examine the accounts under S145 of the Charities Act 2011, to follow the procedures laid down in the general directions given by the Charity Commission and to state whether particular matters have come to my attention.

Basis of my statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual matters or disclosures in the accounts and seeking explanations from the trustees about such matters. The procedures do not provide all the evidence that would be required for an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

My statement

In connection with my examination, no matter has come to my attention;

- i) which gives me reasonable cause to believe that, in any material respect, the requirement to keep accounting records in accordance with S130 of the Charities Act and to prepare

- accounts which accord with those records and comply with the requirements of the Charities Act have not been met or
- ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Lloyd

Highfield

20 Haglands Copse, West Chiltonington

Pulborough, RH20 2QW

Treasurer's Report on the 2021 Accounts

Although, for yet another year, our activities have been severely reduced by the pandemic, Pulborough Community Transport has continued throughout, the Lunch Club has restarted, and consideration is being given to a reformatted Wednesday Club. These activities all incur costs.

The Association received very generous, and very welcome, grants from The National Lottery and The Ernest Kleinwort Charitable Trust. We also benefitted from support from Pulborough and West Chiltington Parish Councils and Pulborough Medical Group, albeit at a lower level than in the past in some cases, but our costs still exceeded our income by more than £5K. This is unsustainable in the long run, and we can only hope that at some stage the local community will be in a position to offer more support.

Alan Sugarman

ANNUAL GENERAL MEETING
Thursday 17th March 2022 at 13.00

AGENDA

1. Welcome and apologies for absence
Apologies received in advance from Sheila Moore
2. To approve the minutes of the 2021 Annual General Meeting and 27th January 2022 meeting
3. To adopt the 2021 Accounts
4. To elect a Committee, Chairman and Officers

The following have agreed to stand for election in 2022:

Mrs Jean Seagrim	Member & Honorary President
Mr John Dixon	Chairman, Trustee and Committee Member
Mr Alan Sugarman	Treasurer, Trustee and Committee Member
Mr Mike Clenshaw	Trustee and Committee Member
Mrs Edna Henly	Trustee and Committee Member
Mrs Christine Lindsay	Committee Member
Mrs Louise Kaiser	Committee Member
Mr Freddie Jones	Committee Member
Ms Karen Brooks	Committee Member
Mrs HL O'Callaghan	Committee Member

5. To decide on format of year ending 2021 Annual Report
6. Club Updates
7. Update on P&DCCA moving forward

- Visiting and Befriending Co-ordinator role
- Restarting of charity collections at Tesco
- Recruitment of additional committee members/volunteers

8. Date of next meeting: 19th May

9. Any Other Business

LIST OF ELECTED OFFICERS FOR 2022

Chairman: **John Dixon**

Trustee: Alderbury, Church Hill, PULBOROUGH, RH20 1AB
Tel: 01798 872667

Treasurer: **Alan Sugarman**

Trustee: 7 Church Grove, West Chiltington,
PULBOROUGH, RH20 2QL
Tel: 01798 813563

Secretary: **Hannah-Louise O'Callaghan**

Wykikamookow, School Lane, Fittleworth, PULBOROUGH,
RH20 1JB
Tel: 01798 865189

Committee: **Michael Clenshaw**

Trustee: 2 Maple Leaf, Coldwaltham, PULBOROUGH, RH20 1LN
Tel: 01798 872371

Committee: **Edna Henly**, 70 Stane Street Close, Codmore Hill, PULBOROUGH,

Trustee: RH20 1FR
Tel: 01798872599

Committee: **Louise Kaiser**

Merrydown Cottage, The Street, BURY, RH20 1PA
Tel: 01798 831829

Committee: **Christine Lindsay**, 2 Beverley Court, Skeyne Drive,

PULBOROUGH, RH20 2BD
Tel: 01798 368407

Committee: **Freddie Jones**, 86 Navigation Drive, Yapton , BN18 0FS

Tel: 01243 534897

Committee: **Karen Brooks**, 10 Downlands, PULBOROUGH, RH20 2DQ

Tel: 07895 638971

MONEY MATTERS:

How we are funded: The Pulborough & District Community Care Association is a registered charity. We receive grant funding from various bodies, including West Sussex County Council, Horsham District Council, Pulborough and West Chiltington Parish Councils, as well as legacies, sponsorship and donations from generous individuals and organisations in the community, including the Pulborough Medical Group, Harwoods and the Coop Local Community Fund. We also carry out regular fund-raising events.

We charge modest fees for most of our activities and services but these do not cover our full costs and we always welcome any extra help.

Donations & Gifts in Wills: If you would be prepared to pay more to use a service or would like to provide us with a one-off donation, we would be extremely grateful – just speak to the service organiser. If you are a tax payer, any contribution can be uplifted via Gift Aid. We are also introducing a “Friends of PDCCA” scheme, whereby volunteers, or anybody else who would like to support us, can make a regular small monthly contribution which would be very gratefully received & greatly help our efforts. Forms are available for this, so please contact Alan Sugarman for more information.

Also, after providing for your family & friends, you may wish to leave a charitable gift in your will (a legacy), to show appreciation for the work that we do. This is a simple matter, but it should be done using a solicitor, when making your will, to ensure your wishes are properly recorded. If you have already made your will, you can still help as you can amend it by adding a codicil to your will, again by speaking to your solicitor. This may also provide tax benefits for your estate.

If you would like to discuss this with us, please contact our treasurer, Alan Sugarman.

HORSHAM DISTRICT
**COMMUNITY
LOTTERY**

make good things happen!

supporting

**Pulborough &
District
Community Care
Association**



WE'VE LAUNCHED OUR LOTTERY PAGE

Buy Your Tickets From Our Page - We Get 50%

- We now have a Horsham District Community Lottery page!
- Support local causes and win prizes of up to £25,000!
- 50% of all tickets sold from our page go to us!
- PLUS 10% goes to other local good causes!
- Tickets only cost £1 per week!
- Support us and win prizes - WIN WIN!

Click here to
SUPPORT NOW!

Supporters must be 16 years of age or older